

Join **Educational Technology Services** for the following workshops to learn about bSpace. Registration is free and is open to faculty, GSIs, and staff. See website for full descriptions. Seating is limited. Workshops held in Dwinelle Hall.

Register online with your CalNet ID at bSpace.berkeley.edu

Beginner

bSpace QuickStart for Course Sites

- Log in to bSpace and create your own course site
- Navigate bSpace and access the online Help
- Learn the best tools for supporting your teaching needs

August	20 (w), 22 (f), 27 (w) 3:30-4:30 pm
September	3 (w) 10:00-11:00 am, 17 (w) 2:00-3:00 pm

bSpace QuickStart for Course or Project Sites

- Log in to bSpace and create your own course site
- Navigate bSpace and access the online Help
- Learn helpful tools for site and project administration

September	24 (f) 10:00-11:00 am
November	19 (w) 3:30-4:30 pm

Managing Course Sites

- Customize your site with My WorkSpace and Site Info
- Edit your tool selection
- Add students and other participants

August	27 (w) 4:30-5:00 pm
September	17 (w) 3:00-3:30 pm

Intermediate

Using Content & Communication Tools

- Add content to your site
- Promote communication with various tools
- Set up and add course content to a Resources folder

August	26 (t) 10:00-11:30 am
September	4 (th) 10:00-11:30 am, 25 (th) 3:00-4:30 pm
October	15 (w) 10:00-11:30 am

Assignments & Gradebook

- Post assignments to your site
- Set up Gradebook and select course grading techniques
- Export from and import to Gradebook

September	9 (t) 10:00-11:30 am, 26 (f) 10:00-11:30 am
November	19 (w) 10:00-11:30 am

Forums

- Learn about effective uses of the Forums tool
- Set up a forum and define topics
- Grade a forum contribution

September	10 (w) 10:00-11:00 am, 30 (t) 10:00-11:00 am
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Advanced

Integrating Multimedia

- Incorporate web pages, audio, and video into your sites
- Link to multimedia files from your Resources folder
- Embed multimedia from web sites like Flickr and YouTube

September	29 (m) 10:00-11:30 am
October	14 (t) 10:00-11:30 am

Wiki

- Use the Wiki to build course content and promote collaboration

November	5 (w) 10:00-11:30 am
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bSpace Consultations

The following workshops are available by appointment only. Phone: 642.8587.

- Quiz & Survey - Best practices for using the tool effectively
- Managing Large Classes with bSpace - Using the Section Info tool